

Annual Report 2021-22

# A YEAR OF **TRANSITION**

# TABLE OF CONTENTS

3	Our Values, Mission & Vision
4	President's Message
6	Message from the Registrar & Executive Director
7	A Pandemic Year of Transition
8	Council Highlights during a Year of Transition
10	Equity, Diversity, Inclusion and Belonging

11	Operational Highlights During a Year of Transition
14	Strategic Plan 2020-24
15	CDO Reporting
16	Registration Statistics
20	Financial Statements
23	Council & Committee Appointees








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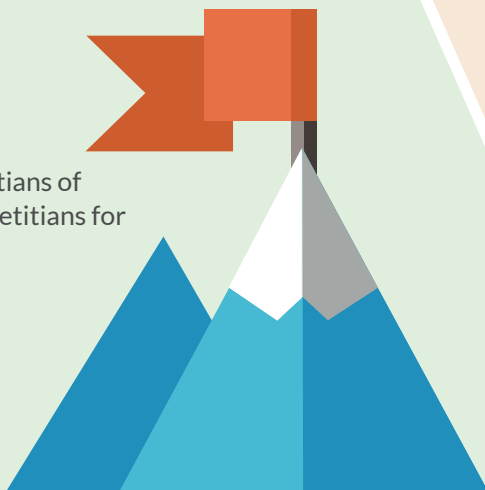
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-  @CDOntario
-  @CollegeofDietitians

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# OUR MISSION, VISION & VALUES

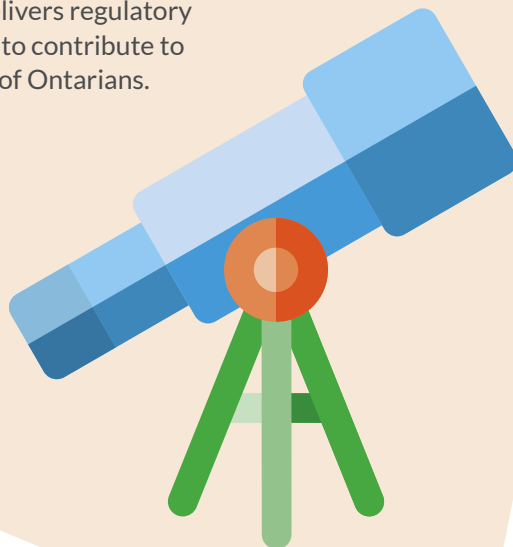
## Mission

The College of Dietitians of Ontario regulates dietitians for public protection.



## Vision

The College of Dietitians of Ontario delivers regulatory excellence to contribute to the health of Ontarians.



## Values

Integrity · Collaboration ·  
Accountability · Transparency ·  
Innovation



# COUNCIL OF THE COLLEGE OF DIETITIANS OF ONTARIO **PRESIDENT'S MESSAGE**

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*During the past 12 months, Canadians have lived through an unprecedented crisis and unparalleled change, in response to one of the momentous events of our lifetimes – COVID-19.*

Twelve months ago, most Ontarians were under a state of emergency. Businesses and schools were closed and all but essential and front-line workers had been ordered to stay at home. Since then, we have transitioned from a state of emergency to vaccine rollouts to a gradual reopening of society and the promise of better times ahead.

Health-care professionals, including Ontario's Registered Dietitians, have been at the centre of this year of transition. Those who work within health-care institutions were often redeployed to other units, where they helped to implement pandemic treatment and prevention priorities, often in emergency conditions. Others transitioned to virtual care and continued to provide stability and consistency to their clients.

Dietitians began the pandemic by responding with resilience. They have continued to deliver safe, ethical and competent dietetic services throughout the past year.

## **Leadership changes have occurred at the College**

It has been a transitional year as well at the College of Dietitians of Ontario. Some organizations can appear rudderless when change occurs at the highest level. But a strong culture, common values and a shared sense of mission can mitigate that risk. As our year began, we bid farewell to our former registrar and executive director, Melisse Willems, who led the organization faithfully for six years.

Under the interim leadership of Laura Sheehan, the CDO team embraced change, delivered on their goals and objectives, and remained focused on the College's legislated mandate of public protection. Following an extensive search, led by the College's Recruitment Committee, we welcomed Melanie Woodbeck as the College's new registrar and executive director.

Change has occurred as well in the leadership of Council. After two years of serving on College Council, it was



a great honour to be elected as Council President. I appreciate the support of my colleagues on Council. Together, we steered the College through this year of transition and made key strategic decisions in the areas of governance modernization, equity and anti-racism, and dietetic regulatory policy.

### **Council has remained focused on its objectives**

Council has embraced the modernization of regulatory governance and, following training and education sessions, struck a new, ad hoc Governance Committee and engaged a governance modernization consultant. Part of the pivot towards governance modernization included building a risk-based, decision-making culture within the College, which provides risk mitigation and risk monitoring.

Council also made significant progress in our commitment to Equity, Diversity, Inclusion and Belonging (EDI-B), including

Indigenous reconciliation and land acknowledgement. We amended the Governance Committee's terms of reference to include EDI-B and have engaged in ongoing listening and learning through EDI-B education and learning sessions.

Finally, Council has remained committed to creating and monitoring standards for safe, ethical and competent practice. In the past year, Council has approved a final position statement on insulin practice guidelines, a draft policy on determining currency hours in dietetic practice, and a draft position statement in principle on insulin dose adjustments, as recommended by our Professional Practice Committee.

Last year, CDO responded with resilience to the challenges of the pandemic, and worked quickly on several fronts to meet the needs of dietitians while

maintaining our regulatory role. In this year of transition, CDO has continued to navigate our way through the pandemic. We are grateful for the stewardship of past leadership. We are excited by the potential of new leadership and a new direction.

**Kerri LaBrecque, RD**  
*President*



# MESSAGE FROM THE REGISTRAR & EXECUTIVE DIRECTOR

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*The past year has reminded us that change is just as inevitable for organizations as it is for people. At the College of Dietitians of Ontario, some of that change happened at the highest level of operational leadership, in the position of registrar and executive director.*

When I joined the College in October 2021, my immediate priority was to listen and learn, and my focus was on building relationships with Council, staff and stakeholders, including members, system partners and the provincial government. I was impressed by the commitment of staff to the delivery of quality service during the pandemic, and I admire the dedication and sacrifice of dietitians across the province during COVID-19.

For an organization to remain relevant and meaningful over many years, it must adapt to change. This has been a year of transition for the College, with many new challenges and opportunities to re-define our service model in our role as a regulator.

In the past six months we assessed the competencies and resources we need to achieve our goals. We have gathered the information necessary to clarify the priorities and key performance indicators of our workplans. We

have established a working group on Equity, Diversity, Inclusion and Belonging (EDI-B). And we have focused on new initiatives such as governance modernization and regulatory reporting that are changing the world of health-care regulation in our province.

Right-touch regulation is one of the most significant changes to occur at the College. The pandemic has shown us the need to strike the right regulatory balance. Too little is ineffective. Too much can be onerous to members and stakeholders — a burden on dietitians and a waste of College resources. Right touch regulation will serve as a guiding principle when considering strategic goals within our public protection mandate.

The past six months have been busy ones for me personally and for the College. I want to thank College Council and staff for their support and for navigating the challenges of the past year. While we can be proud of our commitment to regulation and service delivery during this year of

transition, we are looking forward to turning the page on the past year, and embracing the change to come.

**Melanie Woodbeck, MPA**  
Registrar & Executive Director



# A PANDEMIC YEAR OF **TRANSITION**

*The year 2021-22 began on April 1, 2021, during a third wave of COVID-19 and the second shutdown in Ontario. The year ended on March 31, 2022, when vaccination and face mask mandates were lifted, due to the decreasing number of new cases.*

## **CDO remained committed to the delivery of quality services during the pandemic**

We continued to communicate effectively by ensuring that members had the information necessary to meet the rapidly changing expectations of the public during year two of the pandemic. Professional Practice ensured timely responses to changing expectations through resources related to the pandemic, including understanding emergency orders and directives, and in-person care. When the subject of vaccination disclosure by health care professionals, patients and clients became an issue of public safety, the College responded quickly by publishing vaccination status disclosure guidance.

College staff collected, processed, and communicated information relevant to dietetic care in all practice areas. These resources provided guidance and expectations to help dietitians plan for and deal with a pandemic.



## **CDO recognized and responded to the pandemic's challenges to members**

Extraordinary times call for extraordinary measures. For the second year in a row, Council held the line on our annual registration fee, in recognition of financial challenges to members during the pandemic. Council also waived the annual fee for former members who wished to reinstate with CDO to assist the health care system during the pandemic. Council approved the motion in June 2020, and it remained in place throughout the 2021-2022 fiscal year.

## **CDO continued to leverage remote work technology**

CDO continued to leverage lessons learned during the pandemic, by delivering exemplary service to system partners virtually. The Practice Advisory Service transitioned to a virtual format by offering the option for

video conferencing calls with practice advisors. CDO engaged with system partners to refine and build upon best practices as remote work became the norm, not the exception, within the health care regulatory sector.

Recognizing that pandemic work practices may evolve from a trend to mainstream practice, Council reviewed materials and options for a future workspace for the College. This included meeting with commercial real estate providers and a presentation by the College of Dietitians of British Columbia (CDBC) on its working experience in an office space shared with other regulatory colleges.



# COUNCIL HIGHLIGHTS DURING A YEAR OF **TRANSITION**

*After responding with resilience to year one of the pandemic, CDO continued to guide Registered Dietitians in their continuous delivery of safe, ethical and competent dietetic services – while remaining committed to our strategic and operational goals. Through the leadership of Council, CDO achieved several noteworthy accomplishments in its continuing evolution, as the year was one of transition as well for the College.*

## **Council elected a new President of CDO**

Kerri LaBrecque, RD, was elected as Council President on June 17, 2021. Kerri was first elected to Council in 2019. As a Councillor, she was involved in developing the College's four-year strategic plan, and served on the Audit Committee, the Registrar Performance & Compensation Review Committee, and the Registrar Recruitment Committee, as the College engaged in the recruitment of a new registrar and executive director.

## **Council approved the appointment of a new registrar & executive director**

On October 21, 2021, following an extensive recruitment process, Council appointed Melanie Woodbeck as registrar and executive director of the College of Dietitians of Ontario. Melanie began her career in the health regulatory sector in 2006 with the College of Physicians and Surgeons of Ontario. In 2013, she joined the College of Opticians of Ontario as Manager, Professional Programs & Quality Assurance, before her appointment to Deputy Registrar in 2018.

## **Council provided guidance in the transition to a new accreditation partner**

Accreditation is an important part of public protection. As a member of the Alliance of Dietetic Regulators of Canada, CDO took a collaborative role in the urgent need to establish a new accreditation body, when the former provider could no longer deliver accreditation services.

Council believes that a proven and independent accreditor is good for the profession and good for public protection. The accreditation of health education programs ensures that graduates are ready to deliver quality care at entry to practice. We continue to work with system partners to ensure that future dietitians have the knowledge, skill and judgment to practise in Ontario, as the College has a duty to serve and protect the public interest.



### **Council moved forward with governance modernization**

In keeping with Goal 4 (“Update the College’s governance model in accordance with evidence-based practices”) of the CDO Strategic Plan 2020-24, Council moved forward with measures related to governance modernization. First and foremost was the decision to strike a new, ad-hoc Governance Committee, and approve its terms of reference.

During the year, Council listened, learned and reflected on governance-related presentations from noteworthy speakers in the regulatory sector. These included training on risk management and building a risk-based, decision-making culture, and a presentation on upcoming changes to health regulation and their impact on how Colleges regulate.

### **Council facilitated the implementation of EDI-B principles and practices at CDO**

As an employer and regulator, CDO is committed to informed action that leads to sustainable and meaningful change in carrying out our public protection mandate. In 2020-21, the College took its first steps toward Equity, Diversity, Inclusion and Belonging (EDI-B) by engaging a consultant to provide education, training and support in developing an EDI-B action plan.



In 2021-22, Council amended the Governance Committee Terms of Reference to EDI-B responsibilities, introduced an Indigenous land acknowledgement at the start of each Council meeting, and formally recognized the National Day of Truth and Reconciliation. Council also participated in an in-depth educational session on Indigenous culture as part of the EDI-B initiative, and was regularly briefed on the College’s EDI-B progress.

# EQUITY, DIVERSITY, INCLUSION AND **BELONGING**

*In May 2021, College Council struck an Equity, Diversity, Inclusion and Belonging Task Force.*

The EDI-B Task Force advises CDO on its role in overseeing and monitoring the response to and implementation of EDI-B initiatives within the College. Its key objectives are to:

- » Foster awareness-raising and ongoing learning related to EDI-B for CDO and stakeholders.
- » Build capacity within CDO to recognize and address issues related to EDI-B.
- » Ensure sustainability of EDI-B initiatives within CDO.
- » Develop and monitor metrics related to EDI-B within CDO.

CDO retained Dr. Javeed Sukhera, an expert in the field, to work with the College on EDI-B education and related work. In November 2021, Dr. Sukhera delivered a report to the College, which included a literature search, environmental scan, internal and external engagement, and a policy audit, to inform the future work of the College.

## **Taking our first steps towards equity and anti-racism**

Throughout 2021-22, Council and staff engaged in focus groups, led by Dr. Sukhera, on EDI-B education and experiences, as well as education sessions on aspects of

EDI-B. Consultation was provided to the professional practice team in developing an Annual Workshop series for dietitians, “Recognizing and Managing Unconscious Bias,” which was delivered during the Fall 2021.

The Communications Program launched a dedicated EDI-B webpage to provide stakeholders with a source for regular updates on the EDI-B progress at the College. Communications also launched the CDO Equity & Anti-Racism Public Survey, which explored how equity and anti-racism may influence the work of the CDO, and a public awareness campaign to promote stakeholder engagement.

Council’s Code of Conduct was updated to reflect the College’s commitment to EDI-B. The College also appointed the first EDI-B Lead in its history to a staff position. In this role, the EDI-B Lead collaborates with Council and College personnel to bring an EDI-B focus to our processes and policies, by listening, learning and being reflexive in working with all system partners.



# OPERATIONAL HIGHLIGHTS DURING A YEAR OF **TRANSITION**

*Change was a common theme in 2021-22. As the pandemic year progressed, the regulatory environment also evolved, as new reporting and regulation requirements were introduced. College staff maintained their focus and commitment to quality service standards throughout the year and accomplished several noteworthy achievements.*



## **REGULATORY REPORTING**

CDO implemented several regulatory and operational reporting frameworks to improve accountability to stakeholders and Council. These included a new Council reporting framework for strategic planning, and new reporting on operational key performance indicators.

In our commitment to the mitigation of regulatory risks in health care settings, the College obtained a full-compliance (low-risk) Risk Informed Compliance Framework (RICF) designation. We also responded to two surveys from the Ontario Fairness Commissioner (OFC) – the RICF Forward Looking Risk Questionnaire and the OFC 2021 Client Satisfaction Survey.

## **CDO commended as part of new provincial accountability reporting**

The College submitted its second annual College Performance Measurement Framework (CPMF) to the Ontario Ministry of Health. The CPMF helps strengthen the accountability and oversight of Ontario’s health regulatory colleges by providing information that is transparent, consistent, and aligned across all colleges on their performance in serving the public interest. It helps colleges demonstrate that they have met a set of best practices related to their key statutory functions and organizational aspects.

This comprehensive reporting framework requires the commitment of all programs and departments at the College to contribute to its reporting. During the year, the Ministry commended the College for developing a “notable practice,” the Self-Directed Learning Tool, that

incorporated methods into the QA process for dietitians to self-assess risk and follow up on areas that need improvement.

## COMMUNICATIONS

In December 2021, the College conducted a market research public awareness survey of the CDO brand across Ontario. The survey questioned the public on:

- » Overall organizational awareness of the College and its role.
- » Experience with a Registered Dietitian.
- » The most likely providers of information on dietitians.
- » Awareness of the Public Register of dietitians and its use.

The survey established a baseline of awareness of CDO amongst the public which, while comparing favourably to other health care colleges, identified benchmarks for future growth. It also provided a road map of opportunities for future public outreach through the College's public awareness campaign.

## Public Awareness Campaign drives record website traffic

The 2021-22 fiscal year marked the first time in the history of the College that the CDO website passed one million pageviews: 1,237,303. This was largely driven by digital advertising, a key component of the Public Awareness Campaign, supporting CDO Strategic Goal 2: Communicate effectively to support the public's understanding of the College's mandate, services and resources.

Content marketing comprised the second component of

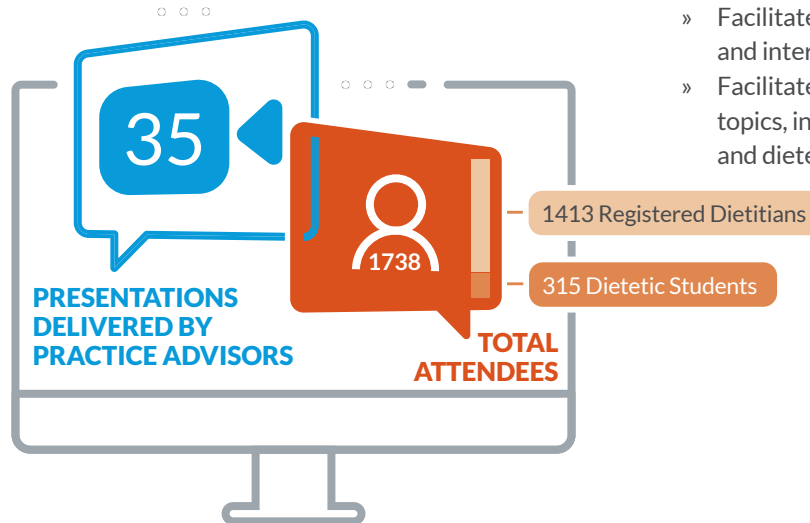
the public awareness campaign. Communications launched a spring and fall campaign through Zoomer Media featuring sponsored articles and digital advertising, which increased public awareness of the College's mandate by driving traffic to the Protecting the Public webpage and the Public Register.

## PROFESSIONAL PRACTICE

In 2021-22, the Professional Practice Program crafted several resources related to policies and standards, including [a position statement on insulin adjustments](#), which Council approved for publication and dissemination. Professional Practice also conducted a quiz on the Delegation Standard and developed a practice scenario resource: [Redeployment and Taking on New Roles During the Pandemic](#).

In addition to educational articles on topics such as dietetic practice and online communications, obtaining consent if a client's custody is in question, managing health records, and more, Professional Practice:

- » Presented six one-hour regulatory talks ("Reg Talks") webinars, including delegation standard and writing SMART goals webinars, to provide dietitians with an opportunity for shared dialogue and to examine regulatory and professional obligations.
- » Delivered, in collaboration with other HPRO colleges, a virtual learning session on changes to the Personal Health Information Protection Act, presented by Kate Dewhirst, LLB.
- » Delivered the annual workshop, which focused on unconscious bias and featured [Dr. Javeed Sukhera](#), who shared actionable steps to embed equity, diversity, and inclusion into dietetic practice.
- » Facilitated eight webinars and workshops for students and interns on competency and jurisprudence topics.
- » Facilitated 35 educational sessions overall on various topics, including webinars and workshops for dietitians and dietetic students, reaching over 1730 participants.



## QUALITY ASSURANCE

The Quality Assurance Program undertook research to identify areas where there could be a potential risk of harm to clients in dietetic practice and developed a risk management framework applicable to all practice settings. The Self-Directed Learning Tool allows dietitians to reflect on risk in their practice every year along with their registration renewal. The SDL Tool is a method for dietitians to engage in reflective practice, risk assessments and follow up on areas that need learning and improvement. The College was commended by the provincial government for its risk awareness developments.



## REGISTRATION

The College is committed to leveraging technology to enhance the registration process for all system partners. In 2021-22, the Registration Program implemented a Professional Corporation Dashboard, and updated numerous webpages to improve clarity and transparency.

In collaboration with the Touchstone Institute, Registration delivered the first online remote-proctored administration of both the Knowledge and Competence Assessment Tool (KCAT) and the Performance Based Assessment (PBA), the first and second exams in the College's Prior Learning Assessment and Recognition process.

After launching a member survey to identify barriers to keeping member profile information current, the Registration program implemented dashboard updates, enhanced communications, and automated a twice-yearly reminder to members, one of which resulted in a 144% annual

increase in updates to member profiles. Registration also enhanced the Applicant/Member Dashboard messaging to ensure registrants knew their professional obligations.

During 2021-22, Registration established a new Policy 2-20: Suitability to Practise for Applicants, and revised the following policies:

- » 2-10: Assessing Academic and Practical Training Requirements
- » 3-30: Currency for Applicants
- » 4-50: Language Proficiency
- » 5-30: Upgrading Required After Second Failure of the CDRE
- » 6-10: Eligibility for PLAR
- » 6-70: Eligibility or Disqualification Decisions for PLAR Process
- » 6-80: Appeal Process - Results of KCAT or PBA



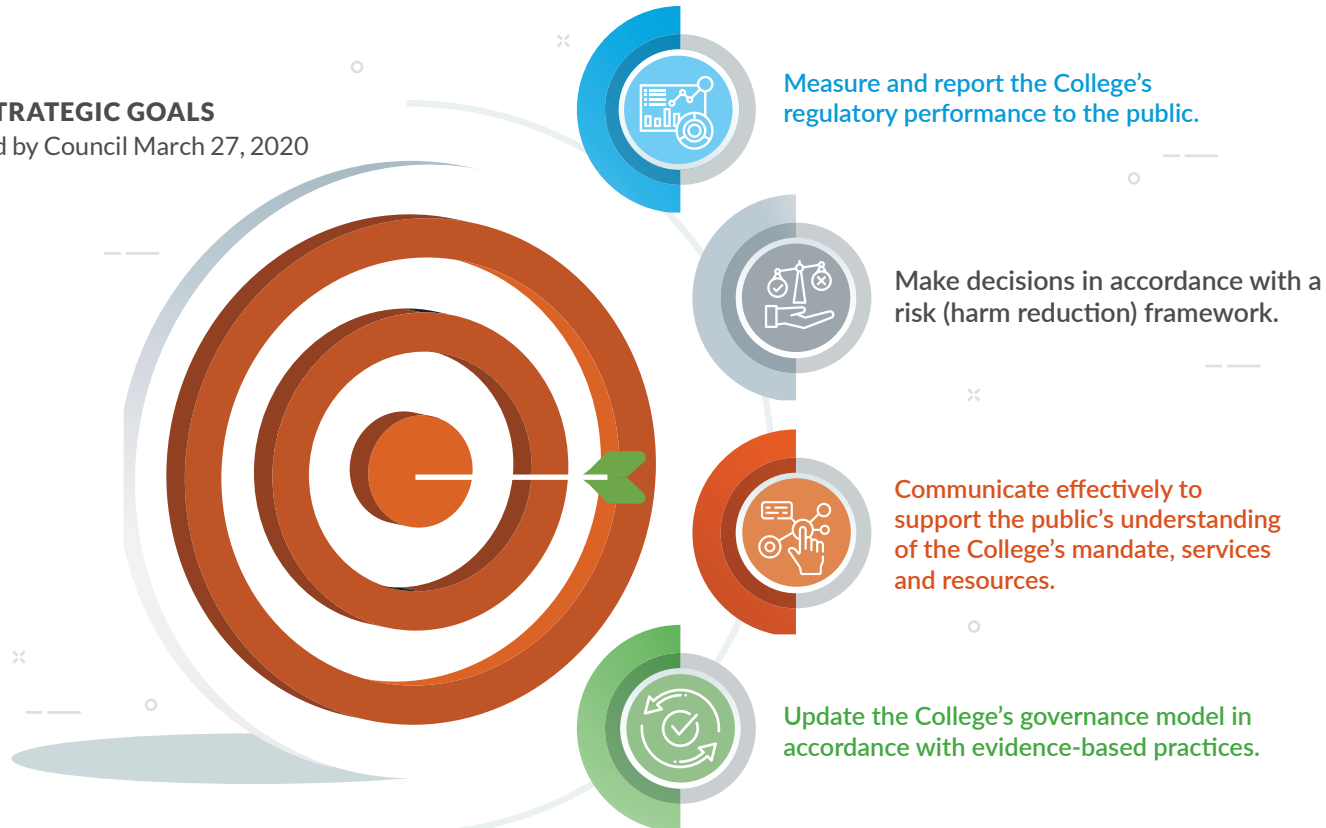
# STRATEGIC PLAN

## 2020-24

To fulfil our commitment to protecting the public, CDO has begun working towards the four goals of the Strategic Plan 2020-24, which was approved by Council on March 27, 2020. The four goals are supported by strategies and key performance indicators to measure our success.

### FOUR STRATEGIC GOALS

Approved by Council March 27, 2020



These strategic end goals define the results we aim to achieve. The strategic plan is intended to:

- » **Guide** the efforts of Council, committees and staff.
- » **Focus** our energy and help us allocate resources into areas the Council believes are necessary to fulfill our mission over the next few years.
- » **Provide** the public, our members and stakeholders with insight into how the College intends to fulfil its mission and vision.

# DIETITIANS IN ONTARIO

## REPORTING

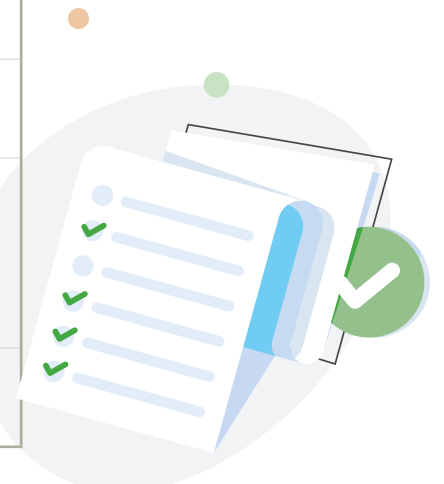
### Complaints, Discipline and Fitness to Practise Programs

The Complaints, Discipline and Fitness to Practise Programs address concerns about the conduct, competence, and capacity of dietitians to better protect the public. There are three committees involved in investigating and addressing complaints and reports about members: the Inquiries, Complaints and Reports Committee; the Discipline Committee; and the Fitness to Practise Committee.

### The Inquiries, Complaints and Reports Committee



24	ICRC matters closed
17	Matters closed with no further action take
5	Written reminders issued to members
1	Member was directed to complete a Specified Continuing Education and Remediation Program and received an oral caution
1	Matter referred to the Discipline Committee

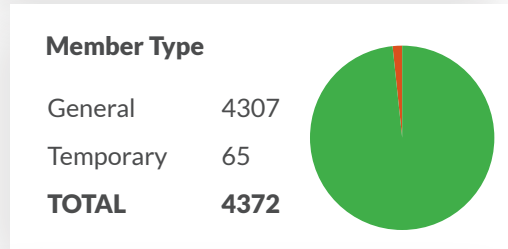
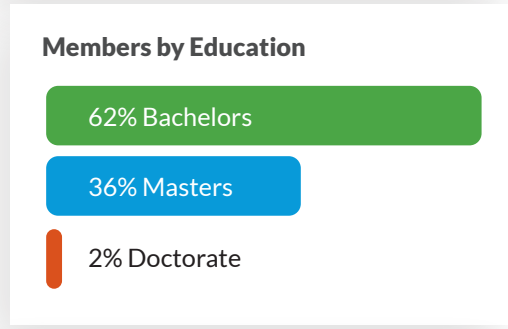
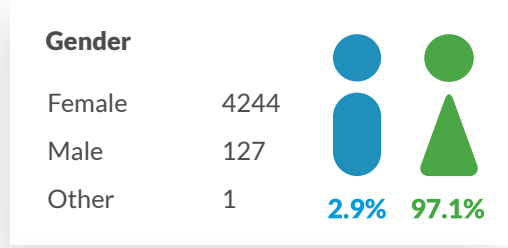


236.7 Average number of calendar days to resolve all closed files

440 Average number of calendar days for complaints only

There were no matters before the Fitness to Practise Committee or the Discipline Committee this fiscal period.

# REGISTRATION STATISTICS

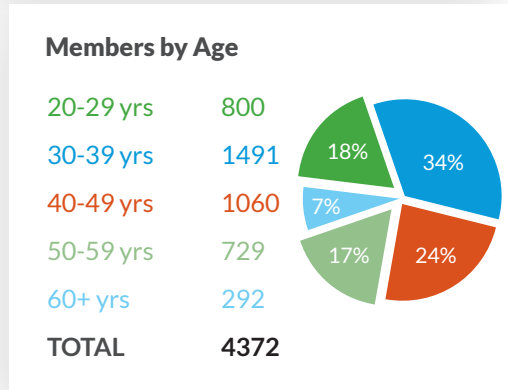


### New Members by Country of Education

Canadian Trained Outside ON	60
Canadian Trained in ON	207
USA Trained	6
Internationally Trained	15
<b>TOTAL</b>	<b>288</b>

### Net Membership Growth

New Members Admitted	288
Resigned or Retired	219
Deceased	4
Suspended	2
<b>TOTAL NET GROWTH</b>	<b>63</b>





Area of Practice Reported By Members 2017-22 *†	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Clinical One-to-One	2705	2775	2843	2856	2905
Community (Public/Population Health)	884	949	943	867	843
Academic Teaching and Education	288	301	308	285	252
Food and Nutrition Management	299	316	308	314	304
Research	247	271	256	237	258
Communication	241	243	267	277	248
Quality and Other Management	240	237	218	220	249
Policy and Program Development	258	271	263	236	249
Other	199	207	233	241	247
Clinical Nutritional Management	270	274	298	289	249
Sales and Marketing	145	163	187	180	170
No Response	198	220	256	266	244
<b>TOTAL RESPONSES</b>	<b>5776</b>	<b>6007</b>	<b>6124</b>	<b>6002</b>	<b>5974</b>
<b>TOTAL ONTARIO MEMBERS</b>	<b>4025</b>	<b>4139</b>	<b>4239</b>	<b>4309</b>	<b>4372</b>

\* Some members reported working in more than one area of practice.

† Data reported only from RDs who reported working in dietetics, being on leave, or doing dietetics related volunteer work

## Work Setting Reported by Members 2017-22\*†

Work Setting	2017-18	2018-19	2019-20	2020-21	2021-22
Hospital including Chronic Care Institutions (Adult & Pediatric)	1312	1326	1356	1350	1389
Long-Term Care Organization	556	558	573	600	579
Diabetes Education Centre	504	530	553	516	511
Private Practice	475	506	532	553	600
Public Health Department	271	255	256	245	228
Community Health Centre / Health Service Organization	354	379	388	382	380
Business and Industry	337	373	360	336	339
Family Health Team or Family Health Network	371	388	381	364	369
University / Community College	255	272	264	243	260
Other	224	207	233	185	210
Home and Community Care Services	118	123	126	137	146
Government (Federal & Provincial)	123	148	142	138	150
Non-Governmental Organization and Association (e.g., Heart & Stroke, Dietitians of Canada)	135	127	140	128	129
Media, Public Relations & Communications Agencies	96	91	97	94	86
Rehabilitation Centre	103	120	118	116	127
Schools	55	54	49	25	23
Research Facility	54	67	65	70	67
Occupational Health / Corporate Wellness	61	59	57	54	42
Assisted Living	34	32	30	29	33
No Response	0	214	242	266	229
<b>TOTAL RESPONSES</b>	<b>5438</b>	<b>5615</b>	<b>5720</b>	<b>5565</b>	<b>5668</b>
<b>TOTAL ONTARIO GENERAL AND TEMPORARY MEMBERS</b>	<b>4025</b>	<b>4139</b>	<b>4239</b>	<b>4309</b>	<b>4372</b>

## Members who Retired or Resigned

### Retired by Age Group **TOTAL 83**

20-29 yrs	0
30-39 yrs	0
40-49 yrs	1
50-59 yrs	26
60+ yrs	56



### Resigned by Age Group **TOTAL 136**

20-29 yrs	51
30-39 yrs	47
40-49 yrs	17
50-59 yrs	9
60+ yrs	12

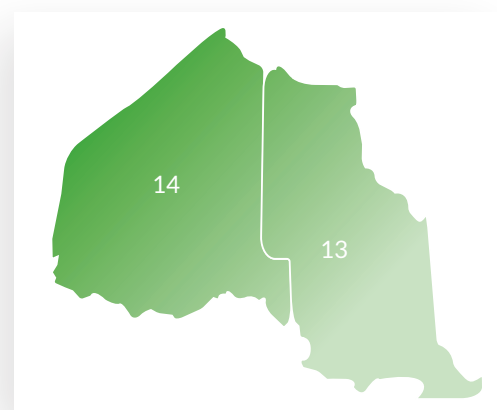
### Practice Status for Active Members **4372**

Student in an Advanced Degree	51
Working in Dietetics	3525
Not Working in Dietetics	304
On leave	266
Working Outside of Ontario in Dietetics	188
Unknown	38

\*Some members reported working in more than one setting.  
 † Data reported only from RDs who reported working in dietetics, being on leave, or doing dietetics related volunteer work.

# DISTRIBUTION BY HOME AND COMMUNITY CARE SUPPORT SERVICES REGION

REGION No	REGION	Total
1	Erie St. Clair	196
2	South West	325
3	Waterloo Wellington	207
4	Hamilton Niagara Haldimand Brant	361
5	Central West	186
6	Mississauga Halton	340
7	Toronto Central	738
8	Central	370
9	Central East	251
10	South East	142
11	Champlain	438
12	North Simcoe Muskoka	96
13	North East	176
14	North West	106
GENERAL AND TEMPORARY with a Primary Employer in Ontario		3932
GEN AND TEMP with Primary Employer in Ontario with no HCCSS match		0
GEN PROV TEMP Not Working or No postal Code available to determine HCCSS		224
Not Ontario		216
<b>TOTAL</b>		<b>4372</b>



D C Tinkham FCPA FCA CMC LPA  
P J Brocklesby CPA CA LPA  
M Y Tkachenko CPA CA  
M W G Rooke CPA CA LPA  
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C R Braun CPA CA  
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# FINANCIAL STATEMENTS

*Independent auditor's report on summary financial statements*

## To the members of the College of Dietitians of Ontario

### Opinion

The summary financial statements, which comprise the summary statement of operations and changes in net assets for the year ended March 31, 2022 and note to the summary financial statements, are derived from the audited financial statements of the College of Dietitians of Ontario for the year ended March 31, 2022.

In our opinion, the accompanying summary financial statements are a fair summary of the audited financial statements, on the basis described in the note to the summary financial statements.

### Summary Financial Statements

The summary financial statements do not contain all the disclosures required by Canadian accounting standards for not-for-profit organizations. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon. The summary financial statements and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial statements.

## The Audited Financial Statements and Our Report Thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated June 17, 2022.

## Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of the summary financial statements on the basis described in the note to the summary financial statements.

## Auditor's Responsibility

Our responsibility is to express an opinion on whether the summary financial statements are a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, Engagements to Report on Summary Financial Statements.

College of Dietitians of Ontario Summary Statement of Operations and Changes in Net Assets For the Year Ended March 31,	2022	2021
<b>REVENUES</b>		
Membership fees	\$ 2,799,930	\$ 2,717,840
Other income	313,852	266,620
	3,113,782	2,984,460
<b>EXPENSES</b>		
Salaries and benefits	1,728,678	1,541,011
Administration	647,991	568,736
Council and committee	163,467	119,280
Professional services	143,670	70,865
Communication initiatives	95,050	26,278
Contracted services	19,527	-
	2,798,383	2,326,170
Excess of revenues over expenses for the year before undernoted	315,399	658,290
Amortization of capital and intangible assets	(68,138)	(76,279)
Realized and unrealized gains (losses) on investments	(78,608)	749,614
Excess of revenues over expenses for the year	\$ 168,653	\$ 1,331,625
<b>Net assets, beginning of year</b>	<b>3,728,079</b>	<b>2,396,454</b>
<b>Net assets, end of year</b>	<b>\$ 3,896,732</b>	<b>\$ 3,728,079</b>

Allocation of Net Assets As at March 31,	2022	2021
Investment in capital and intangible assets	\$ 104,027	\$ 148,262
Internally restricted (note 2)	3,792,705	3,579,817
<b>Net assets, end of year</b>	<b>\$ 3,896,732</b>	<b>\$ 3,728,079</b>

## NOTES TO SUMMARY FINANCIAL STATEMENT YEAR ENDED MARCH 31, 2022

### Note 1: Basis of presentation:

The preparation of these summary financial statements requires management to determine the information that needs to be included to ensure they are consistent in all material respects with, or represent a fair summary of, the audited financial statements.

Management prepared these summary financial statements using the following criteria:

- a. the summary financial statements include a statement for each statement in the audited financial statements, except that the information presented in respect of the statement of financial position and cash flows has not been included and information disclosed in the notes to the financial statements have been reduced.
- b. information in the summary financial statements agrees with the related information in the audited financial statements;
- c. major subtotals, totals and comparative information

from the audited financial statements are included; and  
d. the summary financial statements contain the information from the audited financial statements dealing with matters having pervasive or otherwise significant effect on the summarized financial statements.

A full set of audited financial statements is available from the College.

### Note 2: Internally restricted net assets are reserved for:

- Hearings
- Capital and intangible asset purchases
- General reserve

These Funds are not available for other purposes without the approval of Council.

# COUNCIL & COMMITTEE APPOINTEES

## COUNCIL

### Leadership, Direction, Oversight & Policy

Council is composed of eight elected Registered Dietitians and five to eight government-appointed members of the public who work together to govern the College of Dietitians of Ontario and provide leadership for the provision of safe, ethical and competent dietetic services.

### Public Councillors

- » John Regan
- » Israel Ogbechie
- » Raynold D'Sa
- » Santhikumar Chandrasekharan
- » Sharanjit Padda

### Elected Councillors

- » Ann Watt, RD
- » Lesia Kicak, RD
- » Donna Hennyey, RD
- » Denis Tsang, RD (Vice-President)
- » Kerri LaBrecque, RD (President)
- » Karine Dupuis Pominville, RD
- » Julie Slack RD, RD
- » Anahita Djalilvand, RD

## COMMITTEES

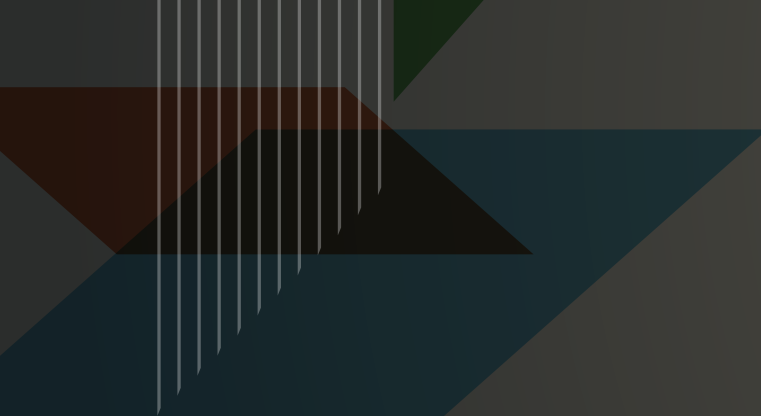






Registered Dietitians and public appointees who sit on Council are generally required to serve on at least two committees. They have an impact on how the dietetic profession is regulated by serving on College committees which support the work of Council. They help develop regulations, programs and policies for the delivery of safe, ethical and competent dietetic service.

Council appoints additional Registered Dietitians to committees to assist with the work of the committee. Although these dietitians also help develop College regulations, programs and policies through their work on committees, they do not sit on Council. The College has seven statutory committees required under the *Regulated Health Professions Act, 1991*. Committees are composed of public and elected councillors and appointed RDs.

### Committee Appointees

- » Khashayar Amirhosseini, RD
- » Jane Lac RD
- » Barbara Grohmann, RD
- » Barbara Major-McEwan, RD
- » Cindy Tsai, RD
- » Ruchika Wadhwa, RD



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  -  @cdontario
  -  @College of Dietitians of Ontario
  -  @CDOntario
  -  @CollegeofDietitians

**College of Dietitians of Ontario**

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