

College of  
Dietitians  
of Ontario



The College of Dietitians of Ontario exists to regulate and support all RDs in the interest of the public of Ontario

We are dedicated to the ongoing enhancement of safe, ethical and competent nutrition services provided by Registered Dietitians in their changing practice environments

**COUNCIL MEETING MINUTES**  
September 30, 2016 (9:30am–4:00 pm)  
5775 Yonge Street, Main Floor Conference Room

**Present**

Erin Woodbeck RD, President & Chair  
Alida Finnie RD, Vice-President  
Alexandra Lacarte RD  
Claudine Wilson  
Elsie Petch  
Nicole Osinga RD  
Ruki Kondaj  
Shelagh Kerr  
Suzanne Obiorah RD  
Abigail Langer RD  
Deion Weir RD  
Roula Tzianetas RD

**Guests**

Jeff Leibel, BA, LLB, Vice President & Director,  
Investment Advisor  
RBC Dominion Securities

**Staff**

Melisse Willems - Registrar & ED  
Jada Pierre – Executive Administrative Assistant-  
Minute Taker  
Barbara McIntyre – Quality Assurance Manager  
Deborah Cohen - Practice Advisor & Policy Analyst  
Sarah Ahmed - Controller

Item & Discussion	ACTION
1.0 Call to Order	The meeting was called to order at 9:33 a.m. by E. Woodbeck, RD – President and Chair
2.0 Approval of Agenda	<p>MOTION to approve the agenda with the following amendments to the Consent Agenda.</p> <ul style="list-style-type: none"> <li>• Item 15.11 (Press Release from Alberta College of Dietitians) was pulled and included in main agenda as item 12.1</li> <li>• Item 15.4 (Weir Foulds LLP Article March 2016) was pulled and included in main agenda as item 12.2</li> </ul> <p>Moved by: C. Wilson Seconded by: D. Weir</p> <p>Carried</p>
<p>3.0 Declaration of Conflict of Interest and 4.0 Declaration of Bias</p> <p>M. Willems presented to the Council the difference between conflict of interest and bias giving an educational refresher on both, providing examples of situations that would assist in reiterating the</p>	

Item & Discussion	ACTION
<p>definition of each. Council was also reminded to review their involvement in situations or relationships that might affect their role as a Council member and to raise any situations that may interfere with their responsibilities on Council.</p> <p>No concerns were mentioned re declaration of conflict of interest or bias.</p>	
<p><b>5.0 Education Session by Jeff Leibl, RBC Investment Advisor, re: College Investment Portfolio</b>  J. Leibel presented on CDO's investment portfolio and stated that the College has received a good rate of return since 1995. He reviewed the various types of investments CDO presently holds and the benefits of each.</p> <p>Mr. Leibel also stated that CDO is charged fees for management of the portfolio based on transactions rather than a % a fee basis, which is to CDO's benefit.</p> <p>Mr. Leibel stated that, according to CDO policy it can invest up to 40% of its total book fund value in equities; currently it is invested at less than the 40% level (approximately 31%). He recommended that this proportion of funds be restored to 40% in equities and 60% in non-equities.</p> <p>No decisions were made re current investment portfolio.</p>	
<p><b>6.0 Sexual Abuse Task Force Report &amp; Presentation</b>  M. Willems presented to Council on the release of the Ministry of Health &amp; Long-Term Care's Sexual Abuse Task Force Report.</p>	
<p><b>7.0 Clinic Regulation Working Group Update</b>  M. Willems presented an update on the progress of the Clinic Regulation Working Group, indicating that the Report enclosed by Council in June had been submitted to the Ministry.</p>	
<p><b>8.0 Finalized Executive Committee Work Plan</b>  E. Woodbeck presented the final Work Plan. Council members were also asked if they would be interested in becoming Council Mentors.</p>	
<p><b>9.0 College Space Needs</b>  M. Willems provided an update on the work of staff in assessing the College's current and future space needs and provided a review of various options that had not been considered before deciding to go</p>	

Item & Discussion	ACTION
<p>ahead with an RFP for a renovation of the existing space. The options were:</p> <ul style="list-style-type: none"> <li>• Moving out of the building</li> <li>• Move to a bigger space in same building</li> <li>• Renovating existing space</li> <li>• Doing nothing</li> </ul>	
<p><b>10.0 Medical Assistance in Dying (MAID)</b>  D. Cohen presented the draft Position Statement on MAID  Staff recommended that external legal counsel review the draft Position Statement before it is disseminated to members. Comments from legal will be incorporated and, if the comments are significant, they will be presented to the Executive Committee or Council before dissemination to members.</p>	<p>MOTION that Council approve the proposed Position Statement - Medical Assistance in Dying for Registered Dietitians in Ontario (attachment 10.1).</p> <p>Moved by: A. Lacarte  Seconded by: R. Kondaj</p> <p>Carried</p> <p>Staff will liaise with external legal counsel and will bring a revised version of the Position Statement to the Executive Committee or Council, if necessary.</p>
<p><b>11.0 Quality Assurance Changes to Peer and Practice Assessment: Step 2 Update</b>  B. McIntyre presented on recent changes to the Peer and Practice Assessment.</p>	
<p><b>12.0 Governance Discussion (<i>in camera</i>)</b>  <i>In camera</i> discussion pursuant to s. 7(2) (d) of the Health Professions Procedural Code being Schedule 2 to the <i>Regulated Health Professions Act, 1991</i>.</p>	<p>MOTION to go In Camera  Moved by: D. Weir  Seconded by: R. Tzianetas</p> <p>Carried</p> <p>MOTION to go out of Camera  Moved by: N. Osinga  Seconded by: S. Kerr</p> <p>Carried</p>
<p><b>12.1 Press Release from Alberta College of Dietitians</b>  M. Willems discussed the action taken by the College of Dietitians of Alberta (CDA) and the Government of Alberta to reserve the title "Nutritionist". Council discussed whether to take any similar steps in Ontario. Given the current climate in Ontario that regulators have been discouraged from leading scope of practice changes and similar actions, it was felt that this was not a current priority for the College. Council agreed that it would be worthwhile to obtain more information from the CDA about how they got to this result.</p>	<p>M. Willems will speak to D. Cook, Registrar of CDA, regarding this change.</p>

Item & Discussion	ACTION
12.2 Weir Foulds LLP Article March 2016 Council discussed the implications of the BC Court of Appeal case, including the deference shown to regulators regarding actions taken to protect the public.	
Information Items (Consent Agenda) 13.0 June 2016 Council Meeting Minutes 14.0 Executive Committee Report 15.0 Management Report, as amended	MOTION to approve Consent Agenda, as amended Moved by: R. Kondaj Seconded by: D. Weir  Carried
16.0 Council Sharing Information Shared by E. Woodbeck regarding her attendance at the annual educational conference put on by the Council on Licensure, Enforcement and Regulation, in Portland, Oregon earlier in September.	
17.0 Meeting Evaluator Alida Finnie	<p><b>Productivity:</b> Meeting was productive. Council members were invited to raise any concerns with the Executive Committee. Gentle reminder to address questions to Chair to help ensure agenda items stay on track and members get fair opportunity to ask questions and contribute.</p> <p><b>Quality Decisions:</b> Clarity was provided regarding what info/discussion means vs. approval/motion. There were some questions around decision making and when it all happens.</p> <p><b>Openness and Collaboration:</b> Reviewed definition of bias vs. conflict of interest Reviewed definition of consent agenda and how to remove items from it Clarifying definitions and processes is helpful as a refresher due to length of time between Council meetings and for those who are newer to Council meetings.</p>
18.0 Next Meeting Evaluators  Alexandra Lacarte Ruki Kondaj	
19.0 Reminders/Standing Items: Information shared regarding standing items	
20.0 Adjournment	MOTION to adjourn the Council meeting at 3:22pm.  Moved by: Alexandra Lacarte  CARRIED

<original signed by>

  
Erin Woodbeck RD, President

Date

Dec 9/16

<original signed by>

Jada Pierre, Recorder

Date

Dec. 9/16.