



ANNUAL MEETING MINUTES
June 22, 2017 (3:00 – 4:30 pm)
5775 Yonge Street, Main Floor Conference Room

Present

Erin Woodbeck RD-Chair
Alida Finnie RD
Alexandra Lacarte RD
Claudine Wilson
Deion Weir RD
Nicole Osinga RD
Ruki Kondaj
Soliman A.F. Soliman
Suzanne Obiorah RD
Roula Tzianetas RD
William Franks RD

Regrets

Laila Kanji
Ray Skaff
Shelagh Kerr

Guests

Liana Bell, Clark-Henning LLP
Cindy Tsai RD - Committee Appointee
Khashayar Amirhosseini RD – Committee Appointee
Ruchika Wadhwa RD - Committee Appointee

Staff

Melisse Willems-Registrar & ED
Barbara McIntyre-QA Manager
Bev Nopra-Quality Assurance Coordinator
Carole Chatalalsingh-Practice Advisor & Policy Analyst
Carolyn Lordon – Registration Program Manager
Deborah Cohen-Practice Advisor & Policy Analyst
Elsene Randall-Program Assistant
Heena Vyas Registration Coordinator
Jada Pierre-Executive & General Administration –
Minute Taker
Monique Poirier-Communications Manager
Sarah Ahmed-Controller

Thursday June 22, 2017 3:00-4:30pm

Item & Discussion	ACTION
<p>1.0 Call to Order</p> <ul style="list-style-type: none"> • Welcome new Councillors <ul style="list-style-type: none"> ○ Dawn Van Engelen RD ○ William Franks RD 	<p>The annual meeting was called to order at 3:07pm by Erin Woodbeck RD – President and Chair</p>
<p>2.0 Approval of Agenda</p>	<p>MOTION to approve the agenda</p> <p>Moved by: A. Lacarte Seconded by: D. Weir</p> <p>Carried</p>
<p>3.0 Declaration of Conflict of Interest</p>	<p>No conflict of interest was declared</p>
<p>4.0 Declaration of Bias</p>	<p>None declared</p>

Item & Discussion	ACTION
<p>5.0 Auditor's Report-Liana Bell L. Bell presented the Audited Financial Statements for the Fiscal year ended March 31, 2017, MCI Project Audited Financial Statements for the Fiscal year ended March 31, 2017 and the Auditor's report on Compliance with Executive Limitations Policies for the Fiscal Year ended March 31, 2017. The draft reports were circulated prior to the meeting as Annual Meeting attachments 5.1, 5.2 and 5.3. The reports are on file with minutes.</p> <p>L. Bell reported that the Auditor's Report on Compliance with Executive Limitations Policies for the fiscal year ended March 31, 2017 had the following finding:</p> <p>Investments in equities exceeded 40% of the book fund value in two months of the fiscal year. Equities in November and December 2016 comprised 43% of book fund value.</p> <p>This excess was temporary; the investment portfolio was rebalanced after the annual membership fees were transferred into the investment account in January 2017. From January to March 31, 2017, investments in equities did not exceed 40% of the book fund value.</p> <p>The Chair thanked Ms Bell for her presentation and excused her from the rest of the meeting.</p>	<p>MOTION to approve the Audited Financial Statements for the Fiscal Year Ended March 31, 2017</p> <p>Moved by: W. Franks Seconded by: N. Osinga</p> <p>Carried</p> <p>MOTION to approve the Executive Limitations Report for the Fiscal Year Ended March 31, 2017</p> <p>Moved by: A. Lacarte Seconded by: R. Tzianetas</p> <p>Carried</p> <p>MOTION to approve the MCI Project Audited Financial Statements for the Fiscal Year Ended March 31, 2017</p> <p>Moved by: N. Osinga Seconded by: R. Tzianetas</p> <p>Carried</p>
<p>6.0 Appointment of Auditor for 2017-18 Council discussed whether to appoint Clarke Henning LLP as auditors for the 2017-18 Fiscal year.</p>	<p>MOTION to appoint Clarke Henning LLP as the auditors for the fiscal year 2017-18.</p> <p>Moved by: D. Weir Seconded by: R. Tzianetas</p> <p>Carried</p>
<p>7.0 Committee Reports The following annual reports were presented to Council for approval</p> <ul style="list-style-type: none"> • Executive Committee • Registration Committee • Quality Assurance Committee Report 	<p>MOTION to accept reports as presented.</p> <p>Moved by: D. Weir Seconded by: A. Lacarte</p> <p>Carried</p>

Item & Discussion	ACTION
<ul style="list-style-type: none"> • Inquiries, Complaints and Reports Committee Report • Patient Relations Committee Report • Legislative Issues Committee Report • Discipline Committee Report 	
<p>8.0 College Highlights M. Willems, Registrar and Executive Director presented on the College's achievements over the 2016-17 year.</p>	
<p>9.0 Tribute to Outgoing Council and Committee Members</p> <ul style="list-style-type: none"> • Elsie Petch • Alida Finnie • Susan Hui <p>E. Woodbeck thanked A. Finnie for her years of service on Council. E. Petch and S. Hui will be recognized at another time as they were not in attendance at the meeting.</p>	
<p>10.0 Adjournment</p>	<p>Motion to adjourn the annual meeting at 4:33pm was moved by D. Weir.</p>

<original signed by>

Erin Woodbeck RD, President

Sept 29/17
Date

<original signed by>

Jada Pierre, Recorder

Sept. 29/17
Date

COUNCIL MEETING MINUTES

June 22, 2017

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 Monique Poirier-Communications Manager
 Sarah Ahmed-Controller

Thursday June 22, 2017 4:30-5:00pm

ITEM & DISCUSSION	ACTION
1.0 Call to Order	The meeting was called to order by Melisse Willems, Registrar & ED, Interim Chair at 4:33pm
2.0 ELECTION of Executive Committee Members <ul style="list-style-type: none"> o Election of President o Election of Vice-President o Election of Third Member of the Executive Committee o Election of Fourth Member of the Executive Committee 	<p>Election of President/Chair E. Woodbeck nominated D. Weir for President of the College. The nomination was seconded by R. Kondaj. D. Weir accepted the nomination.</p> <p>After three calls, no further nominations were received for President.</p> <p>D. Weir was acclaimed as President of the College.</p> <hr/> <p>Election of Vice-President E. Woodbeck nominated S. Obiorah for Vice-President of the College. The nomination was seconded by D. Weir. S. Obiorah accepted the nomination.</p>

	<p>After three calls, no further nominations were received for Vice-President.</p> <p>S. Obiorah was acclaimed as Vice-President of the College.</p> <hr/> <p>Election of Third Member of the Executive Committee E. Woodbeck nominated R. Kondaj as the Third Member of the Executive Committee. The nomination was seconded by R. Tzianetas. R. Kondaj accepted the nomination.</p> <p>After three calls, no further nominations were received for Third Member of the Executive Committee.</p> <p>R. Kondaj was nominated as the Third Member of the Executive Committee.</p> <p>Election of Fourth Member of the Executive Committee S. Obiorah nominated E. Woodbeck as the Fourth Member of the Executive Committee. The nomination was seconded by Nicole Osinga. E. Woodbeck accepted the nomination.</p> <p>After three calls, no further nominations were received for fourth member of the Executive Committee.</p> <p>E. Woodbeck was acclaimed as the Fourth Member of the Executive Committee</p> <p>Upon the completion of the Executive Committee elections, D. Weir assumed chairing the rest of the meeting.</p>
<p>3.0 ADJOURNMENT</p>	<p>Motion to adjourn Council meeting at 5.00pm was moved by E. Woodbeck.</p>

<original signed by>

Erin Woodbeck RD, President

Sept 29/17
Date

<original signed by

Jada Pierre, Recorder

Date