



COUNCIL MEETING MINUTES
June 21, 2019 (9:30am–4:00 pm)
5775 Yonge Street, Main Floor Conference Room

Council Attachment 16.3

Present

Lesia Kicak RD-Chair
Ann Watt RD
Diana Balicsak RD
Donna Hennyey RD
John Regan
Laila Kanji
Marie-Louise Chartrand
Soliman A.F. Soliman
Teresa Taillefer RD
Trina Pearson RD
Shelagh Kerr

Guests

Andrej Sikic – Ministry of Health and Long-Term Care
Khashayar Amirhosseini RD – Committee Appointee
Sobia Khan RD – Committee Appointee

Staff

Melisse Willems-Registrar & Executive Director
Barbara McIntyre-Quality Assurance Manager
Carole Chatalalsingh-Practice Advisor & Policy Analyst
Deborah Cohen-Registration Program Manager
Diane Candiotta-Practice Advisor & Policy Analyst
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Monique Poirier-Communications Manager
Sarah Ahmed-Controller (Finance & HR)

Item & Discussion	ACTION
<p>1.0 Call to Order Welcome new Councillors</p> <ul style="list-style-type: none"> • Ann Watt • Donna Hennyey • John Regan 	<p>The meeting was called to order at 9:30 a.m. by L. Kicak, RD – President and Chair</p>
<p>2.0 Approval of Agenda</p>	<p>MOTION to approve the agenda, as amended.</p> <p>Moved by: T. Pearson Seconded by: S. Soliman</p> <p>Carried</p>
<p>3.0 Declaration of Conflict of Interest No conflict of interest was declared</p>	
<p>4.0 Declaration of Bias No bias was declared</p>	
<p>5.0 Review Annual Council Planning & Oversight Agenda Council reviewed Policy G7 Annual Council Planning and Oversight Agenda for 2019/20.</p>	

Item & Discussion	ACTION
<p>6.0 Plan for Council Learning Needs Council discussed their learning needs going forward. Items that were identified included a refresher on what is public interest/public protection; how to conduct a successful meeting; and non-profit governance.</p>	
<p>7.0 Selection of Council meeting dates 2019-20</p>	<p>MOTION to approve the 2019/2020 Council meeting dates as follows:</p> <ul style="list-style-type: none"> • September 27, 2019 • December 13, 2019 • March 27, 2020 • June 18 (1/2 day) and June 19, 2020 <p>Move by: M. Chartrand Seconded by: S. Soliman</p> <p>Carried</p>

Item & Discussion	ACTION
<p>8.0 Council Vacancy in District 3 and Council Vacancy in District 4 Council discussed the vacancies in both Districts. With respect to District 4, Council considered whether to leave the position vacant until 2020 or to run a by-election. It was decided that it would be best to fill the vacancy rather than leaving the spot vacant.</p> <p>Council discussed the vacancy in District 3 <i>in camera</i>.</p>	<p>MOTION to direct the Registrar to hold a By-Election for district 4.</p> <p>Moved by: M. Chartrand Seconded by: L. Kanji</p> <p>Carried</p> <p>MOTION that Council move <i>in Camera</i> at 10:33am to discuss the District 3 vacancy.</p> <p>Moved by: T. Pearson Seconded by: M. Chartrand</p> <p>Carried</p> <p>MOTION to direct the Registrar to proceed with an election in District 3.</p> <p>Moved by: M. Chartrand Seconded by: J. Regan</p> <p>Carried</p> <p>MOTION that Council move out of <i>in camera</i> session at 11:06am.</p> <p>Moved by: T. Pearson Seconded by: S. Kerr</p> <p>Carried</p>
<p>9.0 Governance Next Steps It was recommended by Council to have a facilitator lead Council through the governance process before the December Council meeting.</p>	<p>MOTION that a Consultant be engaged to assist Council with the governance exploration process.</p> <p>Move by: S. Kerr Seconded by: J. Regan</p> <p>Carried</p>
<p>10.0 Strategic Planning Next Steps Council discussed how to proceed with development of its next Strategic Plan. It was discussed that it made the most sense for the Executive Committee to be the committee supporting this work rather than striking a separate committee.</p>	<p>MOTION that the Executive Committee will act as the Strategic Planning Committee to work with staff, council and the consultant.</p> <p>Move by: S. Kerr Seconded by: J. Regan</p> <p>Carried</p>

Item & Discussion	ACTION
11.0 Communications Update – New Newsletter This item will be deferred until September.	
12.0 Policy Orientation The Registrar presented the recently-revised policies on Prevention and Handling of Harassment or Abuse and Prevention and Handling of Violence	
13.0 Management Report Council reviewed the Management Report.	
14.0 Council & Committee Performance Evaluations Council reviewed the Council and Committee Performance Evaluation reports for 2018-19. It was noted that the results were positive but participation was lower than preferred.	
15.0 Committee Appointments Council discussed the proposed committee appointments, as recommended by the Executive Committee. No changes were identified. For the remaining fifth member spots on the Audit Committee and Registrar Performance and Compensation Review Committee (RPCRC), it was agreed that L. Kanji would serve on the Audit Committee and J. Regan would serve on the RPCRC.	MOTION to approve the proposed Committee Compositions for the 2019-20 year as presented with the addition of L. Kanji to the Audit Committee and J. Regan to the RPCRC. Moved by: M. Chartrand Seconded by: L. Kanji Carried
16.0 Selection of Interim Committee Chairs The Registrar explained that past practice has been that the chair of each committee for the previous year is appointed as interim chair, so long as that member is still on the committee and is willing and able to serve in this capacity. Council was in agreement with this practice for 2019-20. It was noted that for the Legislative Issues Committee the interim Chair would be J. Regan and the interim Chair for the Registration Committee would be R. Wadhwa. As the Discipline Committee only meets as needed, it was decided to appoint D. Balicsak as the permanent chair for the year, not as the interim chair.	MOTION that Council appoints the 2018-19 outgoing committee chairs as interim Chairs until the first committee meeting. MOTION that Council appoints D. Balicsak as Chair for the Discipline Committee for the 2019-20 year. MOTION that Council appoints R. Wadhwa as interim Chair for the Registration Committee. Moved by: D. Balicsak Seconded by: J. Regan Carried S. Kerr was out of the room at the time the vote occurred at 2:03pm.
17.0 Accessibility for Ontarians With Disabilities Act Training This item was deferred.	

Item & Discussion	ACTION
<p>18.0 Registrar's Report on Executive Limitations M. Willems reported on the Executive Limitations for the 2018-19 year. No significant deviations from the Limitations were noted.</p>	
<p>19.0 IT Policy M. Willems presented the new policy on Passwords and College Information Security to Council and asked that they review it and inform the IT Manager once they have completed their review.</p>	<p>Council members are requested to email L. Kershaw, IT Manager, confirming they have read the policy.</p>
<p>20.0 Council member discussion <i>in camera</i> pursuant to s. 7(2) of the Health Professions Procedural Code, being Schedule 2 to the <i>Regulated Health Professions Act, 1991</i></p>	<p>MOTION that Council move <i>in Camera</i> at 3:06pm.</p> <p>Moved by: M. Chartrand Seconded by: T. Pearson</p> <p>Carried</p> <p>Council reviewed the correspondence with the former Council Member</p>
<p>21.0 Registrar Performance Appraisal <i>in camera</i> pursuant to s. 7(2) of the Health Professions Procedural Code, being Schedule 2 to the <i>Regulated Health Professions Act, 1991</i></p>	<p>MOTION that the performance appraisal for the Registrar and Executive Director be approved as presented.</p> <p>Moved by: S. Soliman Seconded by: J. Regan</p> <p>Carried</p> <p>MOTION to provide incremental wage increases for the Registrar and Executive Director that had been proposed to Council by the Registrar Performance & Compensation Review Committee (RPCRC).</p> <p>Moved by: S. Soliman Seconded by: J. Regan</p> <p>Carried</p> <p>MOTION that Council move out of the <i>in camera</i> session at 3:40pm.</p> <p>Moved by: T. Pearson Seconded by: S. Kerr</p> <p>Carried</p>

Item & Discussion	ACTION
Information Items (Consent Agenda) 20.0 March 2019 Council Meeting Minutes 22.0 Executive Committee Report	Deferred until next meeting.
24.0 Council Sharing	
Meeting Evaluators M. Chartrand T. Taillefer	<p>Report that was deferred from March 29, 2019 meeting:</p> <p>Productivity: Morning session was very productive. Topics were relevant to the governance role. Questions raised were linked to the topic.</p> <p>Quality Decisions: Decisions made reflected responsibility and due diligence. Modifications to Registration Regulation process outlined. Inter-jurisdictional registration also previously discussed. Excellent questions raised by public and elected members.</p> <p>Openness and Collaboration: It appeared that all council members were actively listening and no hidden agendas were pushed forward. There was no tendency to minimize or dismiss individual comments. There was quality discussion following the College of Nurses presentation.</p>
27.0 Reminders/Standing Items Council was asked to check and see how many CDO documents are on their tablet and in their trash folder and delete items that are no longer needed.	
24.0 Adjournment	Motion to adjourn at 3:51pm was moved by L. Kanji. Carried

<original signed by>

Lesia Kicak RD, President

Date

27/09/19

<original signed by>

Jada Pierre, Recorder

Date

Sept. 27, 2019