



COUNCIL MEETING MINUTES
September 27, 2019 (9:30 a.m.–4:00 p.m.)
5775 Yonge Street, Main Floor Conference Room

Council Attachment 13.1

Present

Lesia Kicak RD-Chair
Ann Watt RD
Donna Hennyey RD
Kerri Labrecque RD
Laila Kanji
Marie-Louise Chartrand
Pavlo Tomilin
Soliman A.F. Soliman
Teresa Taillefer RD
Shelagh Kerr

Regrets

Denis Tsang RD
Diana Balicsak RD
John Regan
Trina Pearson RD

Guests

Shenda Tanchak, Magnetic North Consulting

Staff

Melisse Willems-Registrar & Executive Director
Barbara McIntyre-Quality Assurance Manager
Bev Nopra-Quality Assurance Coordinator
Carole Chatalalsingh-Practice Advisor & Policy Analyst
Deborah Cohen-Registration Program Manager
Diane Candiotta-Practice Advisor & Policy Analyst
Heena Vyas-Registration Coordinator
Ivy Marzan-Administrative Assistant, Registration Program
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Josna Aykkara-Administrative Assistant-Accounting & Quality Assurance Program
Lisa Dalicandro-Manager, Governance & Operations
Lisa Kershaw-Information Technology Manager
Monique Poirier-Communications Manager
Sarah Ahmed-Controller (Finance & HR)

ITEM & DISCUSSION	ACTION
1.0 Call to Order	The meeting was called to order at 9:32 a.m. by L. Kicak RD – President and Chair
2.0 Approval of Agenda Items 16.1 and 16.3 were pulled from the consent agenda for discussion. The action for item 13.0 was amended to information/discussion.	MOTION to approve the agenda, as amended. Moved by: S. Kerr Seconded by: M. Chartrand Carried
3.0 Declaration of Conflict of Interest No conflict of interest was declared	
4.0 Declaration of Bias No bias was declared	

ITEM & DISCUSSION	ACTION
<p>5.0 10 Ways to a better conversation Council discussed the TED Talk video that was circulated by email.</p>	
<p>6.0 Professional Practice Committee C. Chatalalsingh presented to Council a proposal to replace the Legislative Issues Committee (LIC) with the Professional Practice Committee (PPC). Council was asked to consider and approve the new committee, as well as its Terms of Reference (TOR).</p> <p>Council discussed the functions of the PPC outlined in the TOR and requested that it include the previous LIC functions in relation to the Health Professions Regulatory Advisory Council (HPRAC).</p>	<p>MOTION that Council approve the establishment of the Professional Practice Committee in replacement of the Legislative Issues Committee.</p> <p>Moved by: L. Kanji Seconded by: S. Kerr</p> <p>Carried</p> <p>MOTION to approve the revised Terms of Reference, as amended.</p> <p>Moved by: P. Tomilin Seconded by: S. Kerr</p> <p>Carried</p>
<p>7.0 Committee Appointments The Executive Committee made a recommendation to Council to appoint K. Labrecque to the Inquiries, Complaints & Reports Committee and the Professional Practice Committee. It was also recommended that P. Tomilin and D. Tsang be appointed to the Quality Assurance and Registration Committees.</p>	<p>MOTION to appoint K. Labrecque to the Inquiries, Complaints & Reports Committee and the Professional Practice Committee. Also, to appoint P. Tomilin and D. Tsang to the Registration and Quality Assurance Committees.</p> <p>Moved by: M. Chartrand Seconded by: A. Watt</p> <p>Carried</p>
<p>8.0 Accessibility for Ontarians with Disabilities Act (AODA) Training M. Willems provided training to Council on the AODA and confirmed that AODA training for Council will occur annually in June.</p>	
<p>9.0 2016-20 Strategic Plan Review and Laying the Groundwork M. Willems reviewed with Council the accomplishments of the 2016-2020 Strategic Plan and the groundwork for developing the 2020-2024 Strategic Plan.</p>	

ITEM & DISCUSSION	ACTION
<p>10.0 Strategic Planning Workshop S. Tanchak conducted a workshop for Council and staff as part of the groundwork for the 2020-2024 Strategic Plan.</p>	
<p>11.0 Delegation Standard Council was asked to review the Professional Practice Standard on Delegation of Controlled Acts and provide comment for staff to revise or refer the draft to the Professional Practice Committee.</p>	<p>The Delegation Standard was referred to the Professional Practice Committee.</p>
<p>12.0 Communications Update M. Poirier presented an update on the College's communications projects for 2019-2020.</p>	
<p>13.0 Management Report M. Willems reviewed the Management Report and it was discussed by Council.</p>	
<p>14.0 Audit of the Operations of the Register M. Willems reported to Council on the Audit of the Register.</p>	
<p>15.0 <i>In camera</i> Minutes from June 21, 2019 Council meeting</p> <p><i>In camera</i> session pursuant to s. 7(2) of the Health Professions Procedural Code, being Schedule 2 to the <i>Regulated Health Professions Act, 1991</i></p>	<p>MOTION that Council move <i>in Camera</i> at 3:55 p.m.</p> <p>Moved by: L. Kanji Seconded by: A. Watt</p> <p>Carried</p> <p>MOTION to approve the <i>in Camera</i> minutes of June 21, 2019 as amended.</p> <p>Moved by: D. Hennyey Seconded by: S. Soliman</p> <p>Carried</p> <p>MOTION that Council move out of <i>in Camera</i> session at 4:04 p.m.</p> <p>Moved by: P. Tomilin Seconded by: D. Hennyey</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>16.0 Information Items (Consent Agenda) March 2019 Council Meeting Minutes Executive Committee Report</p>	<p>MOTION to approve the Consent Agenda.</p> <p>Moved by: L. Kanji Seconded by: A. Watt</p> <p>Carried</p>
<p>17.0 Council Sharing There was no Council sharing.</p>	
<p>18.0 Reminders/Standing Items Council was asked to delete College items from their tablets/other devices, including any that may be in a trash/recycle folder. Council was also informed that USB sticks will be distributed at future Council meetings.</p>	
<p>19.0 Adjournment</p>	<p>Motion to adjourn at 4:05 p.m. was moved by S. Kerr.</p> <p>Carried</p>

<original signed by>

Lesia Kicak RD, President
Date Dec 13/19

<original signed by>

Jada Pierre, Recorder
Date Dec 13/19.