



COUNCIL MEETING MINUTES
September 17, 2020 (9:00 a.m.–4:30p.m.)
Videoconference

Council attachment 15.1

Present

Lesia Kicak RD-Chair
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
John Regan
Kerri LaBrecque RD
Marie-Louise Chartrand (arrived 11:05am)
Pavel Tomilin
Santhikumar Chandrasekharan
Shelagh Kerr (left at 1:00pm)
Teresa Taillefer RD
Trina Pearson RD

Regrets

Diana Balicsak RD
Ray D'Sa

Guests

Fay Booker-Booker & Associates

Dale Tinkham-Tinkham LLP
Alexis Callas-Tinkham LLP

Staff

Melisse Willems-Registrar & Executive Director
Bev Nopra-Quality Assurance Program Coordinator
Carole Chatalalsingh-Senior Practice Advisor & Policy Analyst
Deborah Cohen-Director of Registration
Diane Candiotta-Practice Advisor & Policy Analyst
Heena Vyas- Registration Coordinator & Project Lead
Ivy Marzan, Registration Administrator
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Josna Aykkara-Accounting & Quality Assurance Administrator
Lisa Dalicandro-Manager, Governance & Operations
Monique Poirier-Communications Manager
Sarah Ahmed-Director of Finance

ITEM & DISCUSSION	ACTION
1.0 Call to Order	The meeting was called to order at 9:00 a.m. by L. Kicak, President and Chair.
2.0 Approval of Agenda	MOTION to approve the agenda. Moved by: D. Tsang Seconded by: P. Tomilin Carried
3.0 Declaration of Conflict of Interest No conflict of interest was declared	
4.0 Declaration of Bias No bias was declared	
5.0 Governance 101 – Fay Booker F. Booker provided governance training, which focused on the responsibilities of Council, effective governance strategies and productive councillor conduct that allow for effective contributions.	

ITEM & DISCUSSION	ACTION
<p>6.0 Extending the Waiver of Registration Fees for Reinstatement During Pandemic Council discussed extending the waiver of registration fees for former members who wish to reinstate with the College for the purposes of responding to the COVID-19 pandemic.</p>	<p>MOTION to extend the waiver of registration fees for reinstatement for the purposes of responding to the COVID-19 pandemic.</p> <p>Moved by: J. Regan Seconded by: S. Kerr</p> <p>Carried</p>
<p>7.0 Auditor’s report – Tinkham LLP D. Tinkham and A. Callas presented the Audited Financial Statements for Fiscal year ended March 31, 2020 and the Auditor’s report on Compliance with the Executive Limitations Policies for the Fiscal Year ended March 31, 2020.</p> <p>D. Tinkham reported that the Audit was postponed due to the pandemic, and in the opinion of Tinkham LLP, the Audited Financial Statements fairly presented the financial position of the College at March 31, 2020.</p> <p>D. Tinkham reported that their Reasonable Assurance Report on Compliance with Executive Limitations Policies for the fiscal year ended March 31, 2020 found the College complied with the specified requirements in all significant respects of those policies that were subject to review.</p> <p>The Chair thanked Tinkham LLP for their presentation and excused them from the rest of the meeting.</p>	<p>MOTION to accept the draft Audited Financial Statements and the Executive Limitations Report for the Fiscal Year Ended March 31, 2020 as presented.</p> <p>Moved by: D. Tsang Seconded by: K. LaBrecque</p> <p>Carried</p>
<p>8.0 Appointment of the Auditor 2020-2021 Council discussed the Audit Committee’s recommendation to reappoint Tinkham LLP as auditors for the 2020-21 Fiscal year.</p>	<p>MOTION to reappoint Tinkham LLP as the auditors for the fiscal year 2020-21.</p> <p>Moved by: P. Tomilin Seconded by: M. Chartrand</p> <p>Carried</p>
<p>9.0 Registrar’s Report on Executive Limitations M. Willems reported on the Executive Limitations for the 2019-20 fiscal year. Council requested that a discussion on events reported on in the Executive Limitations be added to the in-camera agenda.</p>	<p>MOTION to amend the agenda to add a discussion of the Executive Limitations in the in-camera session that is scheduled for September 18, 2020.</p> <p>Moved by: J. Regan Seconded by: T. Pearson</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>10.0 Draft Delegation Standard Council reviewed the proposed Professional Practice Standard on Delegation of Controlled Acts. It was recommended by the Professional Practice Committee that Council approve the draft standard in principle, for the purposes of consultation.</p>	<p>MOTION to approve, in principle for the purposes of consultation, the proposed Professional Practice Standard on Delegation of Controlled Acts.</p> <p>Moved by: D. Hennyey Seconded by: A. Watt</p> <p>Carried</p>
<p>Information Items (Consent Agenda) 11.0 Council Meeting Minutes: March 27, 2020 (deferred from June 19, 2020 meeting) June 19, 2020 August 26, 2020 12.0 Executive Committee Report</p>	<p>MOTION to approve the Consent Agenda.</p> <p>Moved by: D. Hennyey Seconded by: P. Tomilin</p> <p>Carried</p>
<p>13.0 Council Sharing There was no Council sharing at this time.</p>	
<p>14.0 Reminders/Standing items: Update your tablet</p>	
<p>15.0 Adjournment</p>	<p>Motion to adjourn at 2:30p.m. was moved by P. Tomlin.</p> <p>Carried</p>

<original signed by

Lesia Kicak RD, President

December 8, 2020

Date

<original signed by>

Jada Pierre, Recorder

December 8, 2020

Date