



COUNCIL MEETING MINUTES
September 18, 2020 (9:00 a.m.–4:30p.m.)
Videoconference

Council attachment 15.2

Present

Lesia Kicak RD-Chair
Ann Watt RD
Denis Tsang RD
Diana Balicsak RD
Donna Hennyey RD
John Regan
Kerri LaBrecque RD
Marie-Louise Chartrand (arrive 10:50am)
Pavel Tomilin
Ray D'Sa
Santhikumar Chandrasekharan
Shelagh Kerr (left at 12:38pm)
Teresa Taillefer RD
Trina Pearson RD

Staff

Melisse Willems-Registrar & Executive Director
Bev Nopra-Quality Assurance Program Coordinator
Carole Chatalalsingh-Senior Practice Advisor & Policy Analyst
Deborah Cohen-Director of Registration
Diane Candiotta-Practice Advisor & Policy Analyst
Heena Vyas-Registration Coordinator & Project Lead
Ivy Marzan, Registration Administrator
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Josna Aykkara-Accounting & Quality Assurance Administrator
Lisa Dalicandro-Manager, Governance & Operations
Monique Poirier-Communications Manager
Sarah Ahmed-Director of Finance

Guests

Jodi Zigelstein-Yip – Enliven HR Consulting

ITEM & DISCUSSION	ACTION
<p>15.0 Call to Order Tribute to Outgoing Council Members</p> <ul style="list-style-type: none"> • Shelagh Kerr • Asma Kenshil <p>L. Kicak thanked S. Kerr and A. Kenshil for their service on Council and on Committees.</p>	<p>The meeting was called to order at 9:00 a.m. by L. Kicak, President and Chair.</p>
<p>16.0 Council Meeting Survey Results (June 19, August 26, and September 17) Council discussed the results of the June 19, August 26, and September 17 Council meeting evaluations and the common themes identified – time management, respect and people dominating the discussion. Council was reminded not to identify councillors by name in the evaluation surveys and to only comment on specific behaviour or actions observed during the meeting.</p>	

ITEM & DISCUSSION	ACTION
<p>17.0 Council and Committee Performance Evaluations (deferred from June 19, 2020 meeting) Council reviewed the Council and Committee Performance Evaluation reports for 2019-20. Comments about Council members feeling that their contributions are not respected or listened to were noted, and it was advised that Council members who feel this way should raise their concerns with the committee chair or Council President.</p> <p>Council discussed introducing a self-reflection and peer assessment process for evaluating Council member performance as part of the work on governance modernization.</p>	
<p>4.0 Revised Integrated Competencies for Dietetic Education and Practice (ICDEP) The Registrar provided Council with an overview of the revised ICDEPs and how they relate to the work of the College. Council was impressed by the clarity and comprehensiveness of the revised ICDEPs and directed staff to draft a letter of appreciation to the Partnership for Dietetics Education and Practice (PDEP) for their work on this project. The Executive Committee will review the final draft before it is sent to PDEP.</p>	<p>MOTION that Council adapt the revised ICDEP 2020.</p> <p>Moved by: D. Hennyey Seconded by: S. Kerr</p> <p>Carried</p>
<p>5.0 Follow-up to Governance Manual and By-laws Discussion Council discussed the Governance Manual and By-law revision work next steps as a follow-up to the August 26 meeting. It is expected that the documents will come back to Council at the December Council meeting.</p>	
<p>6.0 Racism and Anti-Discrimination The Registrar provided an update on the anti-discrimination work being conducted by the Health Profession Regulators of Ontario (HPRO) and other colleges, and informed Council of the College's plans to hire a consultant to develop an equity, diversity and inclusivity (EDI) plan. The Registrar identified the value of expressed commitment and support from Council for the College's work on EDI and anti-racism.</p> <p>Council was supportive of the College's work on EDI and the retention of a consultant.</p>	<p>MOTION to support the College in seeking a consultant to develop and guide future direction on equity, diversity, and inclusion.</p> <p>Moved by: D. Tsang Seconded by: M. Chartrand</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>7.0 Management Report (Including COVID-19 Update) The Registrar reviewed the Management Report and provided an update on the College's response to COVID-19. The Registrar informed Council that the Quality Assurance Program and the Practice Advisory Service will be combined under the new Professional Practice Program. This is an operational change that will align the structure of the College with that of a number of other colleges and will improve the sharing of information and learning between the two program areas.</p> <p>Council discussed how information was presented in the unaudited statement of earnings at June 30, 2020 and asked staff if future statements of earning can be presented in a way that is easier to understand. S. Ahmed offered to allocate deferred revenue and actuals in the budget in terms of the variance. Council agreed with S. Ahmed's suggestion and requested that moving forward, the unaudited statement of earnings be presented as such.</p>	
<p>8.0 Draft Registrar Performance Evaluation Process – Presentation by Jodi Zigelstein-Yip</p> <p><i>In camera session pursuant to s. 7(2)(d) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</i></p>	<p>MOTION that Council move <i>in Camera</i> at 1:19pm.</p> <p>Moved by: D. Tsang Seconded by: P. Tomilin</p> <p>Carried</p>
<p>9.0 In camera Minutes from March 27, 2020</p> <p><i>In camera session pursuant to s. 7(2)(d) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</i></p>	<p>MOTION to approve the <i>in camera</i> minutes of March 27, 2020.</p> <p>Moved by: T. Pearson Seconded by: D. Tsang</p> <p>Carried</p> <p>MOTION that Council move out of <i>in camera</i> session at 2:20pm.</p> <p>Moved by: D. Tsang Seconded by: D. Hennyey</p> <p>Carried</p>
<p>10.0 Reminders/Standing Items: Update your tablet</p>	

ITEM & DISCUSSION	ACTION
11.0 Adjournment	Motion to adjourn at 4:04p.m. was moved by P. Tomilin. Carried

<original signed by>

Lesia Kicak RD, President

December 8, 2020

Date

<original signed by>

Jada Pierre, Recorder

December 8, 2020

Date