



**COUNCIL MEETING MINUTES**  
**September 30, 2021 (9:00a.m. – 4:30p.m.)**  
Videoconference

**Present**

K. LaBrecque RD-Chair  
Anahita Djalilvand RD  
Ann Watt RD  
Denis Tsang RD  
Donna Hennyey RD  
Israel Ogbechie  
John Regan  
Julie Slack RD  
Karine Dupuis Pominville RD  
Pavel Tomilin  
Ray D'Sa  
Santhikumar Chandrasekharan

**Regrets**

Lesia Kicak

**Guests**

Allison Henry-Ministry of Health and Long-Term Care  
Dr. Javeed Sukhera- CDO EDI-B Task Force Consultant  
Jeff Leibel-RBC Dominion

**Staff**

Laura Sheehan- Interim Registrar & Executive Director  
Bev Nopra- Quality Assurance Program Analyst  
Carole Chatalalsingh- Director of Professional Practice  
Colin Ellis- Director of Communications  
Deborah Cohen-Director of Registration  
Diane Candiotto- Practice Advisor & Policy Analyst  
Heena Vyas- Registration Program Analyst  
Ivy Marzan, Registration Program Administrator  
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker  
Josna Aykkara- Finance & Accounting Administrator  
Mary Gong-Professional Practice Administrator  
Sandra Brazel-Manager, Governance & Operations  
Sarah Ahmed- Director of Finance and Corporate Services  
Samantha Thiessen-Practice Advisor & Policy Analyst

ITEM & DISCUSSION	ACTION
<p><b>1.0 Call to Order</b></p>	<p>The meeting was called to order at 9:01 a.m. by K. LaBrecque President and Chair.</p>
<p><b>2.0 National Day for Truth and Reconciliation</b> K. LaBrecque honored September 30 as the National Day of Truth and Reconciliation and provided a statement to Council as a reminder that the day commemorates the tragic legacy of Residential Schools in Canada.</p>	

ITEM & DISCUSSION	ACTION
<p><b>3.0 Approval of Agenda</b></p>	<p>MOTION to approve the agenda, as amended.</p> <p><b>Moved by: P. Tomilin</b> <b>Seconded by: D. Hennyey</b></p> <p><b>Carried</b></p>
<p><b>4.0 Declaration of Conflict of Interest</b></p> <p>No conflict of interest was declared.</p>	
<p><b>5.0 Declaration of Bias</b></p> <p>No bias was declared.</p>	
<p><b>6.0 Congratulations Denis on being recognized with an Innovation award from Dietitians Canada</b></p> <p>Council congratulated D. Tsang on receiving an Innovation Award from Dietitians of Canada.</p>	
<p><b>7.0 Letter to Council</b></p> <p>K. LaBrecque presented a welcome letter to Council from M. Woodbeck the new Registrar &amp; Executive Director of the College of Dietitians of Ontario.</p> <p>Council thanked Interim Registrar &amp; Executive Director L. Sheehan for her leadership and guidance during her time at CDO.</p>	
<p><b>Information Items (Consent Agenda)</b></p> <p><b>8.0 Council Meeting Minutes:</b></p> <p>March 25, 2021</p> <p>March 26, 2021</p>	<p>MOTION to approve the Consent Agenda.</p> <p><b>Moved by: P. Tomlin</b> <b>Seconded by: S. Chandrasekharan</b></p>
<p><b>9.0 Executive Committee Report</b></p>	<p><b>Carried</b></p>
<p><b>10.0 Allison Henry – Ministry of Health</b></p> <p>A. Henry presented to Council upcoming changes to health regulation, and its impact on how Colleges regulate. The Advancing Oversight and Planning in Ontario’s Health System Act, 2021 was introduced, which focused on the Health and Supportive Care Providers Oversight Authority and the College Performance Measurement Framework (CPMF).</p>	

ITEM & DISCUSSION	ACTION
<p><b>11.0 Update - Equity, Diversity, Inclusion and Belonging: Dr. Javeed Sukhera</b>            Dr. J. Sukhera provided an update to Council on the work done by the EDI-B task force.</p>	
<p><b>12.0 Presentation – Investment Strategy Review – Jeffery Leibel, RBC Dominion</b>            Jeff Leibel of RBC Dominion Securities reviewed with Council the College’s investment portfolio and strategy, to inform the creation of a new investment policy. He presented the College’s portfolio valuation, which showed that from 2002 to 2021, the College has earned annual returns of 5%, net of fees, on its investments. Even with the restriction of limiting investments in high quality Equities (i.e., Common Shares) to 40% of the total investments, the portfolio growth has stood the test of time. The other 60% is invested in Cash and Fixed Income investments, which are lower risk than Equities, but provide lower returns. RBC Dominion Securities as an investment firm (not Jeff as an investment advisor) classifies Preferred Shares to be part of Fixed Income since Preferred Shares are far from high risk and face similar markets risks as Bonds. The dividends received on Preferred Shares are set in a manner similar as interest rates set on Bonds; therefore, they are considered to be debt instruments, like Bonds. Jeff recommended that the College continue with this investment strategy to ensure strong returns on its portfolio.</p> <p>Council did not decide to change the investment strategy at this time. However it requested that:</p> <ol style="list-style-type: none"> <li>1. Jeff provide the last 10 years of fees charged to the College;</li> <li>2. staff follow up with auditors to see if there is any tax liability related to the College’s non-Canadian investments and</li> <li>3. staff proceed with creating a new investment policy, to be approved by Council. The policy may reference a cyclical review of Investment Advisors.</li> </ol>	<p>MOTION that Council directs staff to create a new investment policy as recommended by the auditors. The policy will factor in Council’s tolerance level of market risk, define what investments are acceptable and determine the allocation of the investments.</p> <p><b>Moved by: D. Hennyey</b>  <b>Seconded by: D. Tsang</b></p> <p><b>Carried</b></p>

ITEM & DISCUSSION	ACTION
<p><b>13.0 Appointment of member to Registration Committee</b> L. Sheehan advised Council that J. Slack was appointment to the Registration Committee.</p>	
<p><b>14.0 Management Report (Including COVID-19 Update)</b> L. Sheehan and CDO staff reviewed and discussed the Management Report with Council. The Registrar provided an update on the College’s response to COVID-19, including staff’s continued support working remotely.</p>	
<p><b>15.0 Council Meeting Survey Results: June 17 &amp; 18, 2021</b> Council discussed the results of the June 17 &amp; 18 Council meeting evaluations. It was noted that going forward question 9 will be changed to read “inappropriately.”</p>	
<p><b>16.0 Governance Modernization Update</b> L. Sheehan provided an update to Council on the progress of acquiring a consultant for the Governance Modernization Project. Council was informed that the College developed a request for proposal, and is currently in the process of receiving expressions of interest. The project plan of action, will be shared with Council at the December Council meeting.</p>	
<p><b>17.0 Return to office Plan Update</b> L. Sheehan provided an update to Council on staff returning to the office and presented considerations for review before a return to office is enacted.</p>	
<p><b>18.0 Introduction of Zoom</b> C. Ellis gave a presentation to Council on how to use Zoom. Going forward Council and Committees will be using the Zoom platform for meetings.</p>	

ITEM & DISCUSSION	ACTION
<p><b>19.0 In camera Minutes from June 18 and August 11, 2021.</b></p> <p><i>In camera session pursuant to s. 7(2)(e) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</i></p>	<p>Motion THAT Council moves into in camera at 1:55 pm.</p> <p><b>Moved by: K. LaBrecque RD</b> <b>Seconded by: P. Tomilin</b></p> <p><b>Carried</b></p> <p>Motion THAT Council approves the in-camera meeting minutes dated June 18, 2021, as presented.</p> <p><b>Moved by: P. Tomilin</b> <b>Seconded by: K. Dupuis Pominville, RD</b></p> <p><b>Carried</b></p> <p>Motion THAT Council approves the in camera meeting minutes dated August 11, 2021 as presented.</p> <p><b>Moved by: K. LaBrecque RD</b></p>
<p><b>20.0 Registrar Performance and Compensation Review Committee Terms of Reference and Policy</b></p> <p><b>In camera session pursuant to s. 7(2)(d) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</b></p>	<p>Motion THAT Council approves the RPCRC Terms of Reference and Registrar &amp; ED Performance Management, and Compensation Policy as presented.</p> <p><b>Moved by: I. Ogbechie</b> <b>Seconded by: D. Tsang RD</b></p> <p><b>Carried</b></p> <p>Motion THAT Council moves out of in camera at 2:03 pm.</p> <p><b>Moved by: D. Hennyey RD</b> <b>Seconded by: P. Tomilin</b></p>
<p><b>21.0 Reminders/Standing Items:</b></p> <ul style="list-style-type: none"> <li>• Update your tablet</li> <li>• Council meeting evaluation</li> </ul>	
<p><b>22.0 Adjournment</b></p>	<p>Motion to adjourn at 2:05p.m. was moved by D. Tsang.</p> <p><b>Carried</b></p>

<original signed by>

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K. LaBrecque RD, President

December 13, 2021

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Date

<original signed by>

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Jada Pierre, Recorder

December 13, 2021

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Date