



COUNCIL MEETING MINUTES
March 24, 2022 (9:00a.m. – 3:10p.m.)
Videoconference

Present

Kerri LaBrecque RD-Chair
Anahita Djalilvand RD
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
Douglas Ellis
Lesia Kicak RD
Israel Ogbechie
John Regan
Julie Slack RD (left mgt. 11:21am)
Karine Dupuis Pominville RD
Santhikumar Chandrasekharan
Sharanjit Padda

Guests

Joanie Bouchard- College of Dietitians British
Columbia
Jim O'Reilly- Lennard Commercial Real Estate
Will Dempsey- Lennard Commercial Real Estate

Staff

Melanie Woodbeck - Registrar & Executive Director
Sarah Ahmed- Director of Finance and Corporate
Services
Sandra Brazel-Manager, Governance & Operations
Diane Candiotto- Practice Advisor & Policy Analyst
Jada Pierre-Executive & General Office
Administrative Assistant

Regrets

Ray D'Sa

ITEM & DISCUSSION	ACTION
<p>1.0 Call to Order K. LaBrecque opened the meeting with a Land Acknowledgement and Council provided feedback that the acknowledgement was a positive addition to Council's agenda. K. LaBrecque also welcomed new Public Member – S. Padda.</p>	<p>The meeting was called to order at 9:05 a.m. by K. LaBrecque President and Chair.</p>
<p>2.0 Approval of Agenda Items 7.0 and 11.0 were switched on the agenda, and the time was adjusted accordingly.</p>	<p>MOTION to approve the agenda as amended. Moved by: D. Tsang Seconded by: J. Regan Carried</p>

ITEM & DISCUSSION	ACTION
<p>3.0 Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>	
<p>4.0 Declaration of Bias</p> <p>J.Slack declared a bias regarding item 11.0 but did not believe that it constituted a conflict of interest. The Council agreed that the declaration did not amount to a conflict of interest.</p>	
<p>Information Items (Consent Agenda)</p> <p>5.0 Council Meeting Minutes: December 9, 2021</p> <p>6.0 Executive Committee Report</p>	<p>MOTION to approve the Consent Agenda.</p> <p>Moved by: J. Regan Seconded by: D. Tsang</p> <p>Carried</p>
<p>7.0 Management Report (Including COVID-19 Update)</p> <p>M. Woodbeck presented the Management Report to Council and highlighted key information, including: the budget's alignment with the strategic plan, staffing updates, public awareness survey metrics, CDO's equity and anti-racism survey, and various activities related to governance modernization including the CDO's response to the Ministry of Health's governance modernization and oversight.</p>	
<p>8.0 Strategic Plan Monitoring Report</p> <p>M. Woodbeck presented the 2022-23 Strategic Plan Monitoring Report, reviewing the format and content with Council. As part of this, M. Woodbeck reviewed the activities tied to each goal of the 2020-2024 Strategic Plan. Council discussed the Key Performance Indicators (KPIs) in relation to these activities. There was also a discussion on the Accomplishments from the 2021-22 work plans. The Strategic Plan Monitoring Report will be reviewed by Council biannually.</p>	

ITEM & DISCUSSION	ACTION
<p>9.0 Draft Budget for Fiscal 2022-23 and Budget Training S. Ahmed presented the Draft Budget for Fiscal 2022-23 to Council. Council reviewed the budget and discussed the yearly membership fee. Council also agreed that the Reserve Fund Policy will be reviewed at the June Council meeting.</p>	<p>MOTION that Council approve the draft budget for the 2022-23 fiscal year as presented, with no fee increase in membership fees.</p> <p>Moved by: K. LaBrecque Seconded by: D. Ellis</p> <p>Carried</p>
<p>10.0 Insulin Position Statement D. Candiotta presented the Insulin Position Statement to Council. Following a fulsome discussion, Council provided feedback on the statement and asked for a minor edit to Figure 1 in order to make it clear when a dietitian should practice under a delegation. Council also agreed with the next step to publish the statement and guidelines on the College website and communicate this information to stakeholders.</p>	<p>MOTION that Council approve the final Position Statement and Practice Guidelines as amended</p> <p>Moved by: K. LaBrecque Seconded by: D. Ellis</p> <p>Carried</p>
<p>11.0 Determining Practice Hours M. Woodbeck brought forward the policy surrounding the current practice hours for Registered Dietitians and the definition of practising dietetics. Council discussed the policy details, including how the redeployment of Dietitians during the pandemic may have affected practice hours. The Council agreed that the policy should be circulated for feedback prior to final review and approval at a subsequent meeting.</p>	<p>MOTION that Council approve Draft Policy on Determining Currency Hours in Dietetic Practice for Registered Dietitians, with the Definition of Practising Dietetics as proposed, for consultation.</p> <p>Moved by: K. LaBrecque Seconded by: S. Padda Carried</p>
<p>12.0 Committee Appointments M. Woodbeck provided an update on the committee composition approved by the Executive Committee in the interests of time and in accordance with by-law 8.7. The Council confirmed S. Padda, the new publicly appointed member's appointment to the Registration and ICR Committees.</p> <p>The Council also confirmed the Executive's appointment of the Governance Committee slate with the following members: S. Chandrasekharan, L. Kicak, J. Regan, C. Tsai, and A. Watt (Chair)). The appointment of the Governance Committee was assigned to the Executive Committee by Council at its December 9 meeting.</p>	<p>MOTION That Council confirm the Governance Committee slate and the appointment of public member S. Padda to the Registration and ICRC Committees.</p> <p>Moved by: J. Regan Seconded by: A. Watt</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>13.0 Office Space Discussion As part of an environmental scan of future workspace options, J. O'Reilly and W. Dempsey from Lennard Commercial Real Estate provided Council with an overview of the Toronto commercial office leasing market. J. Bouchard from the College of Dietitians British Columbia (CDBC) also presented the CDBC's working experience in an office space shared by other regulatory colleges.</p>	
<p>14.0 Reminders/Standing Items: Council was reminded to complete today's meeting</p>	
<p>Adjournment</p>	<p>Motion to adjourn at 3:24p.m. was moved by K. LaBrecque.</p> <p>Carried</p>

<Original signed by>

K. LaBrecque RD, President

June 21, 2022

Date

<Original signed by>

Jada Pierre, Recorder

June 21, 2022

Date