

College of
Dietitians
of Ontario



The College of Dietitians of Ontario exists to regulate and support all RDs in the interest of the public of Ontario
We are dedicated to the ongoing enhancement of safe, ethical and competent nutrition services provided by Registered Dietitians in their changing practice environments

COUNCIL MEETING MINUTES
March 25, 2022 (9:00a.m. – 2:10p.m.)
Videoconference

Present

Kerri LaBrecque RD-Chair
Anahita Djalilvand RD
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
Lesia Kicak RD
Israel Ogbechie
John Regan
Julie Slack RD
Karine Dupuis Pominville RD
Santhikumar Chandrasekharan
Sharanjit Padda

Regrets

Douglas Ellis
Ray D'Sa

Staff

Melanie Woodbeck - Registrar & Executive Director
Colin Ellis - Director of Communications
Sandra Brazel - Manager, Governance & Operations
Jada Pierre - Executive & General Office
Administrative Assistant

ITEM & DISCUSSION	ACTION
<p>1.0 Call to Order</p>	<p>The meeting was called to order at 9:05 a.m. by K. LaBrecque President and Chair.</p>
<p>2.0 Council Meeting Survey Results: December 9, 2021 Council discussed the results of the December 9, 2021, Council meeting evaluations and noted that the council had completed refresher training in meeting facilitation and management in response to the self-evaluation results.</p>	
<p>3.0 Council Meeting Survey Results: March 24, 2022 Council discussed the results of the March 24, 2022, Council noted that all members must complete the meeting evaluations.</p>	
<p>4.0 Council Training Debrief Council discussed the meeting facilitation training session completed on March 8. Council also provided feedback on the sessions by completing a survey, and the results were posted on Box for Council to review. Council reported that the facilitative training was valuable and wished to add it to the Annual Council Training schedule.</p>	

ITEM & DISCUSSION	ACTION
<p>5.0 Review of the College Performance Measurement Framework Report</p> <p>M. Woodbeck presented the College Performance Measurement Framework Report (CPMF) to Council, including how CDO will manage the improvement commitments in this report. Council commended the staff on the effort in completing the report. The College will post the 2021 CPMF report on the College website on March 31, 2022 and notify the Ministry after posting.</p>	
<p>6.0 Risk Management Policy and Monitoring Report</p> <p>Council discussed the draft Risk Management Policy Statement and reviewed the first quarterly Risk Monitoring Report. M. Woodbeck discussed how the monitoring report highlights major risks to CDO and the mitigating responses. The Council discussed risks to the College around accreditation. Given the ongoing contract negotiations related to the matter, the Council agreed that further discussion would continue in-camera.</p>	<p>MOTION to approve the Risk Management Policy Statement.</p> <p>Moved by: K. LaBrecque Seconded by: D. Tsang</p> <p>Carried</p>
<p>7.0 CDO Public Awareness Survey</p> <p>C. Ellis presented the results of the CDO Public Awareness Survey conducted by Angus Reid. C. Ellis reported how the results related to the College's previous efforts and digital marketing and public awareness campaign. The College plans to repeat this survey in 3 years.</p>	
<p>8.0 EDI Update</p> <p>M. Woodbeck provided an update on the progress of EDI thus far and the next steps the College will take moving forward. Council was informed that the EDI-B task force will continue as a staff committee under the leadership of the College's new EDI lead.</p>	
<p>9.0 Governance Committee Update</p> <p>M. Woodbeck presented the proposed amendment to the Governance Committee Terms of Reference to include Equity, Diversity, and Inclusion (EDI) responsibilities related to supporting the College's EDI strategy.</p>	<p>MOTION to approve the amended Governance Committee Terms of Reference to include responsibilities related to EDI.</p> <p>Moved by: K. LaBrecque Seconded by: S. Chandrasekharan</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>10.0 Reminders/Standing Items: Council was reminded to complete their meeting evaluation through the survey link and that annual evaluations would be sent to them by email in April.</p>	
<p>11.0 In Camera to discuss HR and Financial and other matters <i>In-camera session pursuant to s. 7(2)(b) and 7(2)(d) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</i></p>	<p>Motion THAT Council moves in camera at 1:03 pm. Moved by: K. LaBrecque RD Seconded by: J. Regan Carried</p>
<p>12.0 Adjourn In Camera</p>	<p>Motion THAT Council moves out of in camera at 2:22 pm. Moved by: K. LaBrecque Seconded by: D. Hennyey Carried</p>
<p>Adjournment</p>	<p>Motion to adjourn at 2:22p.m. was moved by K. LaBrecque Carried</p>

<Original signed by>

K. LaBrecque RD, President

June 21, 2022

Date

<Original signed by>

Jada Pierre, Recorder

June 21, 2022

Date